

# 2019 Guest Booking Form

IMBAC Limited  
 ABN25000522225  
 www.imbac.com.au

Please forward to the Booking Officer  
 Booking Officer - Robyn Fanning  
 PO Box 245, Oak Flats 2529  
 Mobile: 0421 642 892  
[imbac@iinet.net.au](mailto:imbac@iinet.net.au)  
 1300 1IMBAC (1300 146222)

GUEST NAME		PHONE NUMBER	
GUEST ADDRESS		MOBILE NUMBER	
EMAIL			

## BOOKING

First Day	Date	Month	to	Last Day	Date	Month

FULL NAMES OF ADULT GUESTS (block letters please)	BOOKING RATE PERIOD (EG: Peak or Non-Peak)	AMOUNT

FULL NAMES OF JUNIOR GUESTS (block letters please)	DOB	SEX	BOOKING RATE PERIOD (EG: Peak or Non-Peak)	AMOUNT

**- OFFICIAL USE ONLY -**

DEPOSIT NO:

FINAL RECEIPT NO:

DATE:

<b>Booking Cost:</b>	\$
Guest Member Fee: \$5	\$
Guest Family Fee: \$10	\$
Lodge Parking Fees: (if applic.)	\$
<b>Total:</b>	\$
Deposit (50%)	\$
<b>Balance</b>	\$

*Balance payable 1 MONTH before commencement of weekday booking.*

**Weekend bookings to be PAID IN FULL at time of placing booking**

**LODGE PARKING:** Weekend = \$50; Weekly = \$100  
 Tick box if LODGE PARKING is required

**WEEKEND BOOKING:**  
 Tick if FRIDAY meal is required

### Bank Account Details for Direct Deposit

Please only transfer monies once the Booking Officer has confirmed your booking.

**Account: IMBAC Ltd Account No: 003 10489 BSB: 062 609**

**Please use SURNAME as bank reference**

I have read the IMBAC booking conditions and agree to be bound by these.

Name: .....Signature: .....

## Booking Conditions

### Safety

When visiting IMBAC we require that all members and guests are aware of both safety and general requirements.

Please read all information below and indicate by signing the booking form indicating that you have read the information and agree and understand the conditions of a booking at IMBAC:

- Access to and from the lodge at any time, except in an emergency is only via the front entrance door. This is to ensure lodge security.
- There are emergency evacuation diagrams throughout the lodge including all bedrooms, toilets etc. Please be aware of where your closest emergency exit points are located. Also be aware of the location of all fire extinguishers, hose reels, fire blankets and first aid kit.
- The Managers are the Emergency Wardens and in the case of an emergency their instructions are to be followed. The Managers are also first aid officers.
- Various safety instructions are located in the foyer on the notice board labelled "Safety Notice Board" and should be read on arrival at the lodge to ensure you understand all current safety requirements while staying at or visiting the lodge.
- Report any safety concerns to the Managers as soon as possible.
- IMBAC is a non-smoking lodge. Smoking is not permitted on the IMBAC leasehold area, including external areas.
- Be aware of areas where steps are located ensuring you use stairs safely by holding handrails.
- Be aware of any ice build-up that may occur on external stairs. Be also aware of ice on all other external areas such as the car park which can be slippery and these areas should be used with caution.
- Disposal of waste is to be done in accordance with instructions displayed on the lodge notice board or as advised by the Managers. Sharp objects such as needles are to be disposed of in the secure yellow receptacles provided.
- As the person responsible for making the booking you are also required to ensure all your guests attached to your booking are aware of the above requirements. You are also responsible for ensuring that those guests who are part of your booking act in a responsible manner while guests at IMBAC.

## Guest Membership Application Form

**Guest Membership:** Each single Guest Member or Family MUST be proposed by a Financial IMBAC Limited Member and pay a "Guest Membership Fee" (\$5 per Adult or \$10 per Family) on EACH visit to the Lodge.

Full names \_\_\_\_\_  
of proposed \_\_\_\_\_  
Guest Members \_\_\_\_\_

Proposing IMBAC Member Name \_\_\_\_\_

Signature of IMBAC Member \_\_\_\_\_

Home Number \_\_\_\_\_ Mobile \_\_\_\_\_

*IMBAC is a club lodge, not a commercial lodge, and proposed Guest Members are expected to comply with Club and Lodge rules and recognise the authority of the Lodge Managers and the Club Honorary Officers.*

**GUEST BOOKING RATES AND CONDITIONS FOR 2019**  
**ALL RATES INCLUDE GST (Prices are Inclusive of all Meals)**

			W/E	Mon - Fri	Mid week (Per night)
NON -PEAK	Fri 28 <sup>th</sup> June to Sun 7 <sup>th</sup> July	Adult Child	\$365 \$255	\$795 \$570	\$170 \$120
PEAK	Sun 7 <sup>th</sup> July to Fri 30 <sup>th</sup> August	Adult Child	\$460 \$305	\$1030 \$700	\$220 \$150
NON - PEAK	Fri 30 <sup>th</sup> Aug to Mon 7 <sup>th</sup> October	Adult Child	\$365 \$255	\$795 \$570	\$170 \$120

- WEEKEND BOOKING:** Friday 3.00pm to Sunday 1.30pm (*Note – lunch not included on day of arrival*)  
Friday evening meal and Sunday lunch are included in the rate  
Friday evening meal must be indicated on form if required.  
**Weekend bookings to be PAID IN FULL at time of placing booking**
- 5 DAY BOOKING:** Sunday 3.00pm to Friday 1.30pm (*Note – lunch not included on day of arrival*)
- 7 DAY BOOKING:** Friday to Friday or Sunday to Sunday  
Commencing 3.00pm and ending 1.30pm (*Note – lunch not included on day of arrival*)
- SUMMER RATES:** Outside of the Winter Season, IMBAC lodge is available for summer bookings. Contact the Booking Officer for further details.
- BOOKINGS NOT TRANSFERRABLE:** Bookings are not transferable or saleable to another party. All booking matters must be direct be directed to the Booking Officer. A breach of these terms will result in automatic cancellation of all bookings and disciplinary action against any offenders.
- BOOKINGS DURATION:** Maximum duration of booking is for 28 days per person.
- UNDER 5 CHILDREN:** The Club will not accept bookings for children under 5 years old outside dedicated “Under 5 weeks” Under 5 Weeks are scheduled (in addition to Jnr Training) between Friday 28<sup>th</sup> June-Sunday 7<sup>th</sup> July and Sun 25<sup>th</sup> August – Fri 30 August. Under 5 year olds may be permitted at other times as part of a whole lodge booking. Children under the age of 2 are free of charge. Children aged 2-4 are charged at 50% of the relevant child rate.
- CANCELLATIONS & REFUNDS** **Must be made in writing** to the Booking Officer at the above address at least 28 days before the commencement of the booking(s) for a refund to be made. The refund shall be the value of the booking less cancellation charges (see below).
- TRAVEL INSURANCE:** IMBAC recommends that you obtain personal travel insurance.
- CANCELLATION FEE:** \$60 per person or \$80 per family
- CLEANING OF ROOMS:** As IMBAC is not fully a serviced lodge; **rooms must be cleaned, vacuumed and vacated by 1.30pm on day of departure by the departing guests.** Directions will be given for the cleaning of rooms. Baggage may be left in foyer or the Games Room on this day if required (NOT in the lounge area or corridors)
- BED LINEN/TOWELS:** Members and guests are provided Linen and Towels as part of their booking fee. It is a breach of the booking terms to use Lodge pillows without pillowslips, and blankets without sheets. If using a sleeping bag, please use a fitted sheet on the mattress as well

**IMBAC is a Club Lodge and as such is not serviced as a commercial lodge.**

**Your co-operation with the roster system would be appreciated. This involves setting tables and tidying up after meals.**

**SMOKING in/on and/or around IMBAC is PROHIBITED**  
**Contravention may result in cancellation of the booking.**